

Ref. No. ....77..... / GIST/ICARE/HALDIA

Dated : ...19/5/25.....

## Global Institute of Science & Technology

(A Unit of ICARE)

(Administrative Department)

### CIRCULAR

All the HODs are hereby requested to circulate the following instructions amongst the students for 2<sup>nd</sup> 4<sup>th</sup> & 6<sup>th</sup> semester (New Syllabus) diploma examinations May, 2025 of **WEST BENGAL STATE COUNCIL OF TECHNICAL & VOCATIONAL EDUCATION AND SKILL DEVELOPMENT** for the Theory Examination scheduled to be held on & from 20.05.2025 to 05.06.2025.

#### Guidelines for Examinees

i) All concerned students must carry the following documents:

a) Admit Card

b) Id Proof (Aadhar Card/Voter Id/Pan Card)

The students are allowed into the exam hall after properly verifying Admit Card and ID card of the students.

ii) All concerned students must display their ID card and Admit on the top right hand corner of the desk, so that an invigilator/Observer can check it.

iii) No student will be allowed to enter the examination hall if they are found to possess anything other than admit card, ID card, non-programmable calculator, pen, pencil and instrument box.

iv) Students must enter the examination hall 30 (thirty) minutes before the commencement of the examination.

v) No students should be allowed to enter the examination hall after commencement of examination.

vi) No students will be allowed to use Mobile Phone inside the examination hall/ toilet/corridor of examination center.

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Copy forwarded for information and necessary action to

- The Registrar
- The Office-In-Charge
- Dept-In-Charge of EE, CST, ME, CE, FTS, IT,B.Sc &H – Dept. with a request to circulate amongst the 2<sup>nd</sup>, 4<sup>th</sup> & 6<sup>th</sup> semester students
- The Controller of Examinations
- Office File

(Dr. B. Chaudhury)  
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